

**Tuesday 28<sup>th</sup> November**  
**AGM Hallam Conference Centre, Hallam Street London**

1. **Apologies:** Joe Omar, Zelda Swanepoel  
**Council members present:** Harry Ashurst, Giju George, Kate Taylor, Harjit Tagar, Ian Fletcher, Rudi Swart. Neil Oastler, Jeff Zane  
There were no issues arising from the previous minutes

2. **President's report.**

There have been monthly Skype meetings that have been well attended. We have had representation with the Scottish guidelines (SDCEP; now published) and papers related to throat packs and issues with GDC and CQC. There is limited guidance from the ADA which have been overtaken by SAAD and CQC and SDCEP guidance. Moving forward we are putting forward a working group for advanced sedation.

The website has been updated (kindly by Zelda).

We need to work on links with SAAD and GDC and increasing sedation (advanced) guidance so that we have a way of shaping the future for this.

3. **Treasurer's report**

Council member were offered a copy of the accounts.

The accounts were accepted.

Overall balance is unchanged since last year – approximately £48,000. Costs are reduced by Skype meetings and public liability costs down due to AAGBI. It was asked whether public liability was affected if the conference was held outside London. This will be confirmed as it was unlikely to be affected. Sundry expenses have increased essentially due to AAGBI services; meeting advertisements, postage etc. They provide a good service and it is unlikely that a similar

service will be offered for the same rate by an alternative company.

There was discussion over potentially using ADA funds for It was the money going to be used for research into advanced sedation and the working group. There was positive support for this from the Council.

It was suggested that financial support for this could potentially be in conjunction with other organisations and this may help with clerical support etc.

#### **4. ADA membership report**

129 full members and an increase in conference membership. There was a suggestion that people did not know about ADA and what they stand for. Maybe the name put people off. There was a suggestion that the name may need to change in the future but this has previously been discussed and it was decided not to do this..

We need to look into advanced sedation and CPD On this. A suggestion was that the number of anaesthetists is reducing and this concern was expressed by a member of the audience.

#### **5. Secretary's report**

The most common means of facilitating meetings is Skype and there have been 7 Skype meetings and the AGM. It was disappointing that there were not all members present on all occasions. Dates of the meeting should be agreed. Jeff has been secretary for the last years and is stepping down this year.

#### **6. Elections to the Council.**

Roy Bennett expressed an interest; Giju George (proposed)and Tony Caen (seconded)

7.

## 8. Table of officers and proposers/seconded

	<b>Proposed</b>	<b>Seconded</b>
<b>President; Giju George</b>	<b>Harry Ashurst</b>	<b>Tony Caen</b>
<b>Secretary; Kathryn Taylor</b>	<b>Harry Ashurst</b>	<b>Jeff Zane</b>
<b>Membership secretary; Tony Caen</b>	<b>Harry Ashurst</b>	<b>Ian Fletcher</b>
<b>Treasurer; Ian Fletcher</b>	<b>Harry Ashurst</b>	<b>Giju George</b>
<b>Proceedings editor; Rudi Swart</b>	<b>Harry Ashurst</b>	<b>Ian Fletcher</b>

There were no changes to the positions of membership secretary and treasurer who were thanked for maintaining their current council positions.

Harry Ashurst stepped down as ADA President and he was thanked for his efforts during the last 2 years. Jeff Zane stepped down as Secretary and was thanked for all of his work as secretary. The proceedings officer was a new position and was proposed and seconded.

## 9. Any other business

Kai Rubenstein has investigated ASA 3 and being treated outside hospital environment. At the moment there is no evidence for using anything other than an ASA assessment and we do not assess other factors such as sedation failure and complaints. This may underpin decision making.

**Date of the next Skype meeting Tuesday 30<sup>th</sup> January 2018 at 8.30PM**